

SCHEDULE OF MOP-UP ROUND

(wherever applicable)

Session: 2025-26

For Admission to

Class I, Class VI, Class IX / M.Com., MBA(Insurance & Risk Management) / MBA(Human Resource Management) / B.B.A. / Post M.A. Diploma in Urdu Translation / Courses being offered under Centre of Professional Courses / B.A.B.Ed. / B.Sc.B.Ed. / Various courses offered through CUET / B.Arch.

DATE(S)	ACTIVITY
30 August 2025	PREPARATION AND DISPLAY OF Mop-Up Round List
31 August 2025	ACCEPTANCE OF ADMISSION & <u>PAYMENT OF ADMISSION FEE</u> BY THE CANDIDATES ON Mop-Up Round List

NOTE:

Only those short-listed and eligible candidates who have registered (in any Round notified earlier) ONLINE on the Counselling Portal of the University and are duly verified but have not been offered admission, are eligible for participating in the **Mop-Up Round which will be held in ONLINE MODE.**

COUNSELLING-CUM-ADMISSION SCHEDULE
Session: 2025-26
For

Bachelor of Business Administration (B.B.A.) /
Post M.A. Diploma in Urdu Translation /

PG Diploma in Cupping Therapy (Hijamah) / PG Diploma in Industrial Safety & Fire Prevention / Diploma in Nursing (Unani)
/ Diploma in Animation & Multimedia / Diploma in Wound Care & Dressings / Diploma in Orthopaedic & Plaster Techniques
/ Adv. Diploma in Pharmacy (Unani) / PG Diploma in Business Management / PG Diploma in International Business /
PG Diploma in Taxation & Accounting / PG Diploma in Business Analytics / PG Diploma in Nutrition & Dietetics /
Adv. Diploma in Solar Engineering & Management / PG Diploma in Computer Programming /
PG Diploma in Marketing Management

DATE(S)		ACTIVITY	
START	END		
27 July 2025	29 July 2025	REGISTRATION, LOGIN, DOCUMENT UPLOAD, CHOICE FILLING (WHEREVER REQUIRED) AND SUBMISSION* BY THE CANDIDATES.	ROUND 1
30 July 2025	31 July 2025	VERIFICATION OF DOCUMENTS	
01 August 2025		RE-SUBMISSSION** (WHEREVER REQUIRED) OF DOCUMENTS AGAINST REJECTION	
02 August 2025		VERIFICATION OF RE-SUBMITTED DOCUMENTS	
03 August 2025	04 August 2025	PREPARATION AND DISPLAY OF FIRM LIST-1	
05 August 2025	06 August 2025	ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-I	
07 August 2025		GRACE PERIOD WITH FINE (ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-I)	
08 August 2025	09 August 2025	REGISTRATION, LOGIN, DOCUMENT UPLOAD, CHOICE FILLING (WHEREVER REQUIRED) AND SUBMISSION* BY THE CANDIDATES.	ROUND 2
10 August 2025	11 August 2025	VERIFICATION OF DOCUMENTS	
12 August 2025		RE-SUBMISSSION** (WHEREVER REQUIRED) OF DOCUMENTS AGAINST REJECTION	
13 August 2025		VERIFICATION OF RE-SUBMITTED DOCUMENTS	
17 August 2025		PREPARATION AND DISPLAY OF FIRM LIST-2	
18 August 2025	19 August 2025	ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-2	
20 August 2025		GRACE PERIOD WITH FINE (ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-2)	
21 August 2025		REGISTRATION, LOGIN, DOCUMENT UPLOAD, CHOICE FILLING (WHEREVER REQUIRED) AND SUBMISSION* BY THE CANDIDATES.	ROUND-3
22 August 2025		VERIFICATION OF DOCUMENTS	
23 August 2025		RE-SUBMISSSION** (WHEREVER REQUIRED) OF DOCUMENTS AGAINST REJECTION	
24 August 2025		VERIFICATION OF RE-SUBMITTED DOCUMENTS	
25 August 2025		PREPARATION AND DISPLAY OF FIRM LIST-3	
26 August 2025		ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-3	
27 August 2025		GRACE PERIOD WITH FINE (ACCEPTANCE OF ADMISSION & PAYMENT OF ADMISSION FEE BY THE CANDIDATES ON FIRM LIST-3)	

NOTE:

* In case of non-submission within the stipulated time, the candidate will forfeit his/her claim for admission in that round.
** Candidates who have been rejected during verification due to illegible / wrong / incomplete uploaded documents may re-submit their correct documents within the stipulated time if they wish to be considered for admission.
Candidates admitted in any round of counselling after the payment of requisite fee shall be automatically upgraded to their submitted preferred course/branch/school/center (wherever applicable). They need not to participate in any subsequent rounds of counselling.
Candidates are advised to read the **User Manual for Online Registration, Choice Filling and Admission** available on the counselling portal counselling.amuonline.ac.in for detailed instructions and rules in this regard.